



## MEDIA RELEASE (3/16/2020)

### Fagen, Inc. Business Infectious Disease Outbreak Response Plan – COVID-19

The health and safety of our employees, our community and those communities where we work are our top priorities. We continue to monitor the current recommendations from federal, state and local authorities regarding COVID-19. We continue to utilize the Centers for Disease Control and Prevention and OSHA Guidance on Preparing Workplaces for COVID-19 as our guideline documents.

We have developed a comprehensive Business Infectious Disease Outbreak Response Plan which we have communicated to our employees, clients and business partners. Our plan remains in effect until further notice. We will continue to monitor the situation and make adjustments to our plan as needed.

Our plan includes:

- Temporary ban on all visitors to all Fagen facilities. Signage has been posted on entrances.
- Temporary ban on all non-essential business airline travel. (policy began 3/9)
- Temporary ban on attendance at business conferences and events. (policy began 3/9)
- Temporary ban on non-essential Fagen Flight Department travel. (policy began 3/12)
- 14-day “off-site before return to work” requirement for any employees who have travelled out of the country.
- Guidelines for employees on monitoring health and staying home from work during illness.
- Guidelines for employees with existing/underlying health concerns.
- Guidelines for employees who contract COVID-19 or who may come into contact with someone with COVID-19.
- Flexible work options, including working from home.
- Best “stay well” practices (social distancing; hand washing; equipment, personal tools and workstation cleaning, etc.)
- Enhanced Personal Protective Equipment (PPE) on construction projects.
- Enhanced Tool Room, Warehouse and Office Trailer cleaning protocols on construction projects.
- Enhanced hire-in protocols for employees and subcontractors on construction projects.
- Enhanced safety and social distancing protocols on construction projects for breaks, lunches and required daily safety meetings.
- Project and site meetings held via conference call.
- Requiring subcontractors to follow Fagen response plan in addition to their own.

If you would like more information regarding the Fagen response to the COVID-19 outbreak, please contact our Human Resources Department at 320-564-3324.